

Request to Change Attorney Address in CM/ECF

Use this form **ONLY** to change an attorney address and contact information in the Court's CM/ECF records. **DO NOT** use this form for a substitution of attorney, to file a notice of change of address, add a creditor or otherwise amend a bankruptcy schedule or list, to modify a creditor address or for any other request to change an address or contact information on file with the Court. **DO NOT** file this form in a bankruptcy case or adversary proceeding.

Send this completed form to helpdesk@canb.uscourts.gov or via regular mail to United States Bankruptcy Court, Attention: Helpdesk, 450 Golden Gate Avenue, Mail Box 36099, San Francisco CA 94102.

Attorney Name:

State Bar Number:

Address and other contact information for the above-named attorney ECF account:

Law Firm Name:

Attorney Name:

Mailing Address:

Telephone Number:

Primary Email Address (required):

Secondary Email Address (optional):

This change applies to the following bankruptcy cases and adversary proceedings in which the above-named attorney appears (check all that apply):

All open bankruptcy cases and adversary proceedings

All closed bankruptcy cases and adversary proceedings

Bankruptcy cases and adversary proceedings filed after submission of this Request

The bankruptcy case(s) and adversary proceeding(s) listed here: (attach additional sheet, if necessary)

Bankruptcy Case or Adversary Proceeding Name

Case or AP Number

By checking this box, I certify compliance with Bankruptcy Local Rule 2002-2, including all filing and service of a Notice of Change of Address. A list of each filed and served Notice of Change of Address by bankruptcy case and adversary proceeding name and number is attached.

This requested change(s) in CM/ECF will not be completed absent compliance with Bankruptcy Local Rule 2002-2.

Date:

Signature of Requesting Attorney (required)
(electronic signature permitted)